



MINUTES

Workforce Connection of Central New Mexico

Executive Committee

Thursday, June 1, 2006

7:45 am

MRCOG, 809 Copper NW - Board Room

Call to Order – 8:00 am – John Sapien

Roll Call - by Patrick Newman

Present

Jeff Armijo

Bob Davey

Rita Logan

Mary Lee Martin

Virginia Murphy

John Sapien

Mike Swisher

Quorum Established

Excused

Martha Binford

Judy LeJeune

(Agenda skipped to Tab 7)

Tab 7: TANF Update - by Secretary Pamela Hyde, HSD and Reese Fullerton, OWTD

- John Sapien requested an update to the Committee by Human Services Department (HSD) Secretary Pamela Hyde on the decisions regarding the Temporary Assistance of Needy Families (TANF) program and its current status.
- Secretary Hyde began by providing the history and evolution of the TANF program.
- The one hundred and fifty million dollars (\$150,000,000.00) funding of TANF is from a combination of federal and state monies (block grant) with mandated requirements.
- TANF supports cash assistance for needy families with a focus on parents with children and childcare. A small part, ten million dollars (\$10,000,000.00), of funds goes to workforce development.
- Every single dollar is appropriated by the legislature with little flexibility to transfer funds.
- Although TANF goals are geared towards family cash assistance, the federal government focus and performance tracking of the New Mexico TANF program is based on work participation.
- The Deficit Reduction Act requirements have changed for TANF, to include a rebasing of the workforce participation requirement, which are very difficult for the New Mexico to meet.
- Beginning October 1, 2006 TANF has to meet a “true” 50% workload.
- Although the workforce dollars are relatively small, there are tremendous implications if the workforce requirements are not met.

- HSD has been struggling with how to take TANF and partner with the other workforce programs in the state and try to figure out how to coordinate in a way that makes it possible for New Mexico to continue to meet these increasing and more challenging federal requirements.
- If HSD does not meet the federal requirements, not only do we receive a decrease in the block grant, we also have a higher maintenance of effort requirement.
- Had federal requirement changes not happened, OWTD and TANF might have been able to go further with planning and testing of the current program description.
- Secretary Hyde apologized for HSD's hands-off approach and for their failure to properly outline planning for this transition.
- The TANF program will be incorporated back into HSD to ensure federal requirements are met.
- HSD would like to continue a contractual relationship with the board for appropriate integration activities.
- Lawrence Rael stated that the contracts are being terminated at the end of the year and there is a relationship that is taking place between HSD, New Mexico Department of Labor (NMDOL) and New Mexico State University (NMSU) to make the transition as smooth as possible.
- As the Administrative Entity for the WCCNM, MRCOG is going to continue to work with HSD in helping them make those transitions occur.
- HSD, along with OWTD are committed to the One-Stop system.
- Mr. Rael stated that a decision needs to be made to bring back TANF into a situation that works on behalf of the state so that HSD does not get penalized.
- This is a dilemma that affects the administration and the legislature, coupled with the mandates that the federal government have in place for TANF.
- We will continue to work with HSD to create a relationship where we keep the spirit of the One-Stop and the opportunity to move forward in focus.
- The NMDOL will not be running the TANF program in the Central Region on behalf of the MRCOG/OWTD/HSD; NMSU will be managing the program, effective July 1, 2006.
- We will continue to work to develop a structure that allows the Board to be a part of the TANF system.
- Mr. Fullerton closed by stating that by maintaining a continued relationship, we will develop a structure that will best achieve our goal that has not changed; a commitment to an integrated delivery of services that would provide more workforce services to TANF clients and better serve all clients.
- John Sapient encouraged HSD to continue their involvement with the Central Region One-Stop system.
- Mr. Sapient complimented NMDOL for the work that they have done.

Questions and Comments Followed

(Agenda moved back to Approval of Agenda)

Approval of Thursday, June 1, 2006 Agenda

Motion: Bob Davey

Second: Jeff Armijo

No Discussion

Action: Passed by voice vote

Tab 1: Approval of Minutes, Executive Committee: May 4, 2006

Motion: Bob Davey

Second: Mike Swisher

No Discussion

Action: Passed by voice vote

Tab 2: Monthly Expenditure Report – WIA and TANF - by Jan Borchardt

- Jan Borchardt, MRCOG Finance Manager, explained the monthly expenditure reports for WIA and TANF for the month ending May 31, 2006.
- Ms. Borchardt stated that the TANF program is at about a 62% expenditure rate.
- All TANF funds should be expended by June 30, 2006, and are not allowed to be carried over to the next year.

No Discussion

FINAL ACTION ITEMS

There were four action items to discuss and vote on – All were passed by voice vote.

Passed by voice vote

- Approval of PY05 Single Audit Proposal
- Approval of WFCP-01-06, PY06 Preliminary Budget
- Approval of WIA PY06 Youth Development, Inc. Contract
- Approval of WIA PY06 New Mexico Department of Labor Extension

Tab 3: Approval of PY05 Single Audit Proposal - Background and Introduction by Jan Borchardt

- Hinkle and Landers, P.C. has been selected via Request for Proposal by an evaluation committee to conduct WCCNM's PY05 annual fiscal audit.
- The WCCNM is required by the State Auditor Rule and federal legislation to have a single audit conducted each fiscal year.
- The term of the contract will be for one year beginning with the PY05 audit with the option to extend the agreement for two additional one-year terms.
- Financial impact is not to exceed thirty-two thousand and twenty-five dollars (\$32,025.00).
- Jan Borchardt stated that all criteria have been received in ranking the proposals for the PY06 Single Audit Proposal.
- Ms. Borchardt thanked Patrick Newman, Ramona Chavez and Jesse Turley for their hard work in ranking the proposals.

No Discussion

Motion to approve: Mike Swisher

Second: Bob Davey

Discussion Followed

Action: Passed by voice vote

Tab 4: Approval of WFCP-01-06, PY06 Preliminary Budget – Background and Introduction by Jan Borchardt

- The PY06 allocation was issued by OWTD to the Workforce Connection of Central New Mexico on April 26, 2006.
- There has been a reduction of 4.5% to the Adult program, an increase of 15% to the Dislocated Worker program and 5.3% reduction of the Youth program funding.
- Total PY06 allocation of five million, nine thousand and four hundred fifteen dollars (\$5,009,415.00) to include projected carry-in, proposed transfer of funds from the Adult to the Dislocated Worker funding stream and 10% Statewide Set-aside funds all contribute to the PY06 WCCNM Budget.

Questions and Comments Followed

Motion to approve budget: Bob Davey
Second: Mary Lee Martin
Discussion Followed

- *Mike Swisher proposed the approval of the PY06 Preliminary Budget with an amendment to set-aside 10% of total budget for the use of business-driven services through the BEDOSS Committee.*
- *John Sapien requested a report from the Administrative Entity on how the proposed PY06 budget will impact the business-driven side.*

Amendment to motion to take 10% of total WIA budget for BEDOSS initiatives:
Mike Swisher
Second: Virginia Murphy
Discussion Followed
Action: Motion fails by voice vote
Questions and Comments Followed

Bob Davey changed his original motion to add: approval of the preliminary budget with direction to the AE to work on formulating a plan on how our business driven business plans are going to affect the WCCNM funding.

Second: Mary Lee Martin
Action: Passed by voice vote
Mike Swisher voted no on this item

Mr. Sapien requested a recommendation from AE how proposed budget are going to impact the business driven side, and if there is a need for any new monies or any monies to the BEDOSS committee or Business Liaison to drive business services.

Tab 5: Approval of WIA PY06 Youth Development, Inc. Contract – Background and Introduction
Mary Lee Martin

- The Youth program PY06 Contract has been negotiated with Youth Development, Inc.
- The term of this agreement shall be one year, beginning on July 1, 2006 and ending as of the close of business on June 30, 2007.
- An Executive Committee task force, chaired by Mary Lee Martin, has met several times over the spring of 2006 to review the progress to date, and terms of the contract for renewal.
- Financial impact is three hundred eighty-eight thousand and two hundred and seventy dollars (\$388,270.00).
- Mary Lee Martin complimented WIA and YDI staff.

Questions and Comments Followed

Motion to approve: Mike Swisher
Second: Bob Davey
Discussion Followed
Action: Passed by voice vote

Tab 6: Approval of WIA PY06 New Mexico Department of Labor Extension – Background and Introduction by Jeff Armijo

- Approval of the contract extension with the New Mexico Department of Labor which shall be for one year, beginning July 1, 2006 and ending on June 30, 2007, has been recommended.
- The proposal has been reviewed by WCCNM staff and board members who comprised the Ad-Hoc Committee.
- Financial impact is eight hundred fifty-five thousand and seven hundred eighty dollars (\$855,780.00).

Questions and Comments Followed

Motion to approve: Mike Swisher

Second: Rita Logan

No Discussion

Action: Passed by voice vote

DISCUSSION ITEMS

(Discussed at beginning of Agenda)

REPORTS

Administrative Reports - by Patrick Newman

- Patrick Newman thanked both the YDI and NMDOL contract review Ad Hoc committees and WIA staff for all their hard work.
- John Sapien reported on the meeting in Houston, TX to meet with the Regional Board.
- Mr. Sapien elaborated on the success of the Houston Board's relationship with the business community in creating a true business-driven system.

Questions and Comments Followed

Committee Reports-

- **Youth Council** - by Mary Lee Martin
 - The Council meets the second Thursday of each month, with the next meeting scheduled for June 8, 2006.

No Discussion
- **Performance and Monitoring** - by Virginia Murphy
 - The Committee continues to meet the second Wednesday of each month, with the next meeting scheduled for May 17, 2006.
 - Due to the omission of TANF on the agenda, the Committee agreed to discuss both NMDOL and YDI for each meeting rather than alternate the two.

No Discussion
- **Training and Services Provider** - by Ramona Chavez for Judy LeJeune
 - The Committee meets on the third Thursday of every other month, with the next meeting scheduled for July 20, 2006.

- Ramona Chavez reported that the New Mexico Childcare contract has been reviewed by the New Mexico Childcare Association.
- The contract is in the process of receiving signatures.

No Discussion

▪ **Business Outreach Committee** - by Jeff Armijo

- The Business Outreach Committee met on May 25, 2006 and will continue to meet every other month.
- The Committee continues to discuss outreach opportunities.

No Discussion

PUBLIC COMMENT

Public Comments - None

ADJOURNMENT

Adjournment – 10:02 am

Next Meeting-

Date: Thursday, July 6, 2006

Time: 7:45 am

Location: Mid-Region Council of Governments

*A more detailed account of the meeting and discussions are available for review at the MRCOG offices at:
809 Copper NW, Albuquerque, NM 87102*